



Borough of Collingdale, Pennsylvania

**SPECIAL
BOROUGH COUNCIL MEETING
Monday, December 30, 2024, 7:30 PM**

AGENDA

**THIS IS AN IN-PERSON MEETING AT 7:30 P.M. AT THE COLLINGDALE
COMMUNITY CENTER LOWER LEVEL, 800 MACDADE BOULEVARD,
COLLINGDALE, PA 19023**

1. Call Meeting to Order by Council President Ryan Hastings

2. Pledge of Allegiance lead by Mayor Donna Matteo-Spadea

3. Roll Call by Council President Ryan Hastings:

1) K. Williams, Member,

2) N. Cotton, Member,

3) F. Coffee, Member,

4) S. Zane, Member,

5) David Lee Robinson, Member

6) Vice President Calhoun,

7) President Hastings,

8) Mayor Matteo-Spadea,

Others Present: Borough Manager C. Michael Robinson, Chief of Police Shanee Mitchell

4. Motion to open the meeting to hear Public Comments, with 3-minute limit per person.

Motion:

Second:

Approved: Y/N

5. Motion to return to the order of Business.

Motion:

Second:

Approved: Y/N

6. Presentation of Resolution 2024-28 to Corporal William Carter for 30 years of Service to Collingdale.

New Business:

1. Motion to approve conditional offer to Part-Time Patrol Officer Christopher Jackson.

Motion:

Second:

Approved: Y/N

2. Motion to approve Adoption of FY 2025 Borough of Collingdale Budget

Motion:

Second:

Approved: Y/N

3. Motion to approve Ordinance No. 200 Tax Levy Ordinance for FY 2025

Motion:

Second:

Approved: Y/N

4. Motion to approve Resolution 2025-02 Fee Schedule of 2025

Motion:

Second:

Approved: Y/N

5. Motion to approve Termination agreement for employee #10161

Motion:

Second:

Approved: Y/N

6. Motion to approve issuing Termination notice to Alexander Computer Services from hosting collingdaleborough.com website effective March 31st 2025.

Motion: Second: Approved: Y/N

7. Motion to approve engagement agreement with Keri Cox Kan with KCK Financial Services for continued Treasurer Services through Q1 of FY 2025.

Motion: Second: Approved: Y/N

8. Motion to approve Short-Term Rental Ordinance 199.

Motion: Second: Approved: Y/N

9. Motion to approve adding SMS Text Notification and Voice to the Borough of Collingdale GoGov Service. COST: \$400.00 annually

Motion: Second: Approved: Y/N

10. Motion to approve bonus pay for the following positions for going above and beyond in service to the borough.

i. Assistant Administrative Secretary \$7,000

ii. Code Officer, Clerks, Highway, Sanitation, & Parks. \$200.00 to each employee

Total Bonus payout: \$15,000.00

Motion: Second: Approved: Y/N

11. Council President Hastings Public Statement.

Motion to Adjourn the Meeting:

Motion: Second:

Adjournment.